

# JAPAN SOCIETY OF SCOTLAND

Report & Financial Statements

For the period ended

31 December 2018



## Honorary President

His Excellency, the Japanese Ambassador

## Honorary Vice President

The Consul-General of Japan in Edinburgh



# ANNUAL REPORT & FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2018

---

### CONTENTS

Trustees' Annual Report .....	3 - 6
Student's Report .....	7 - 8
Independent Examiner's Report .....	9
Statement of Receipts & Payments .....	10
Statement of Balances .....	11
Notes to the Financial Statements .....	12 - 13



The Scouts from Iwate at Blair Atholl in July 2018 with Ms Yoko Murata from the Japanese Consulate



The popular Japanese Tea Ceremony during the Washi Umi O Koete: Paper from across the sea exhibition



Fife Scouts on Miyajima, 2018

## TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

---

The trustees present their report and financial statements together with the independent examiner's report for the year ended 31 December 2018.

### REFERENCE AND ADMINISTRATIVE DETAILS

<b>Charity Name</b>	The Japan Society of Scotland	
<b>Charity Number</b>	SC037309	
<b>Contact Address</b>	C/o Callum Farquhar 23 Main Street Low Valleyfield Dunfermline KY12 8TF	
<b>Website Address</b>	<a href="http://www.japansocietyofscotland.org.uk">www.japansocietyofscotland.org.uk</a>	
<b>Current Trustees</b>	Dr Trevor Runcie Dr Helen Parker Colin Edward Callum Farquhar David Russell Ian Gow Caroline Marshall Ronnie Watt	Chair Vice Chair Secretary Treasurer Membership Secretary
<b>Other Trustees who served during the year</b>	Catriona Llanwarne	Resigned 13/02/2018
<b>Bankers</b>	Bank of Scotland plc 38 St Andrew Square Edinburgh EH2 2AD	
<b>Independent Examiner</b>	Michael Brougham 3 Lyne Grove Crossford Dunfermline KY12 8YB	

# TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

---

## STRUCTURE GOVERNANCE AND MANAGEMENT

### Governing Document

The charity is an unincorporated association governed by its constitution last revised in November 2013. It was granted charitable status and became a Scottish Charity on 28 March 2006.

### Appointment of Trustees

Trustees, who for serve for a period of one year, are elected by the members of the society at the Annual General Meeting, but may then be re-elected. The minimum number of trustees is four.

Any newly appointed trustees are advised of the constitution, objectives and activities of the Society, and their responsibilities under the Charities & Trustee Investment (Scotland) Act 2005. A comprehensive induction Pack is provided to all new trustees.

### Risk Assessment

The trustees regularly review the risks to which the Society. The trustees accept that the Society is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. Fund raising opportunities are explored to ensure that this remains the case.

## OBJECTS & ACTIVITIES

The Society's object is to promote Scotland – Japan relations, specifically:

- to promote learning and advance education in the subject of and with regard to Japan;
- to promote the study of Japan and its people in all their aspects, traditional and modern, and to make the results of such study more accessible to the general public;
- to promote the study of Scotland and its culture by Japanese people and to further educational exchanges between Scotland and Japan; and
- the advancement of public education in Japanese and Scottish culture and arts by means of, but not limited to, the provision of grants and awards and the establishment of scholarships.

## ACHIEVEMENTS & PERFORMANCE

In addition to organising events and lectures, often in conjunction with the Japanese Consulate in Edinburgh, we use our funds to support activities that promote a greater understanding of Japan amongst Scots. We have three main grant schemes, firstly the Thomas Blake Glover Scholarship that is currently sponsored by Aberdeen Standard Investments; a Schools Fund supported by the JTH Charitable Trust; and our own funds for other suitable projects. You can read about how our 2018 Scholarship student, Alexander Donald, got on in Japan, later in this report.

The JTH Charitable Trust was set up by previous president and long-time supporter of the Japan Society of Scotland, James Thom Howat, who had a long association with and a love of Japan and its people during his lifetime. The Trust supports many organisations including the Japan Society of Scotland. Supported by income from the JTH Charitable Trust, The Japan Society of Scotland helps schools with the purchase of resources that will bring Japan into the curriculum or support educational visits with a Japanese theme - basically, anything that will help promote a better understanding of Japan and its culture and customs to Scottish young people. During the current financial year, we have:

- provided a grant to Old Rayne Primary School in Aberdeenshire for a visit to Yo Sushi in Aberdeen as part of a class project on Japan;
- provided Japanese snacks and soft drinks to Hill of Beath Primary School in Fife as part of a class project on Japan;
- supported a Karate event for pupils at the Royal Blind School in Edinburgh;

## TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

---

- funded a Fuji Festival Programme at Castleview Primary School in Edinburgh, a Japanese educational event featuring sports, crafts, cookery and music and broadcast to other schools via Glow TV; and
- supported a networking event for music students from Japan and Edinburgh College.

In addition to these grants, we supported the Fife Dunfermline Printmakers Workshop with Japanese Cultural Events surrounding their exhibition Paper from Across the Sea. This was collaboration between the Scottish Printmakers and the Japanese paper makers of Mino City. The project saw two cultures come together through a mutual appreciation of expert craftsmanship, in an exchange of contemporary artistic prints made with traditional artisanal paper from one of the last remaining major paper areas in Japan. The exhibition was seen in Edinburgh, Glasgow and Dunfermline and in Japan through the year showcasing the work created in Scotland using this amazing paper.

We also supported a Scout Exchange between Scotland and Iwate Prefecture with their youngsters visiting Scotland in July and Fife Scouts visiting Japan in August. A grant was also provided to enable Japanese Cookery lessons to be included within a Japanese Language Residential Workshop being held in Edinburgh in preparation for the annual language tests.

On July 17, 2018, the Ministry of Foreign Affairs of Japan announced that Mr Callum Farquhar, the Treasurer of the Japan Society of Scotland, would receive the Foreign Minister's Commendation for his contribution to the promotion of mutual understanding between Japan and the United Kingdom. As a Board member of the Japan Society of Scotland, Mr Farquhar has made a significant contribution to cultural exchange between Japan and Scotland. Not least by giving the opportunity for talented young people to study Japanese in Tokyo, and as a volunteer leader in the Scouts he has organised exchange programmes between Japan and Scotland for 30 years.

He has contributed greatly to the friendly goodwill between Japan and Scotland, especially after the Great East Japan Earthquake. He provided support to the Scouts in Iwate Prefecture that were hit by the Tsunami and also arranged their visit to Scotland. During the World Scout Jamboree 2015, he was responsible for arranging home hospitality for 3,000 UK Scouts with Scout families in all 47 Japanese prefectures. In recognition of his dedication to promoting strong cultural relations between Scouts in the UK and in Japan, he was given a Points of Light Award by the UK Prime Minister in 2015 and in 2017 was awarded the Silver Sakura Medal by The Scout Association of Japan. The Foreign Minister's Commendation is awarded to individuals and groups for outstanding achievements, to acknowledge their contributions to the promotion of friendship between Japan and the rest of the world. This year, the Commendation has been awarded to 205 individuals and 49 groups worldwide.

### Membership

Category	2018	2017
Individual	19	19
Family	48	46
Student	2	2
Corporate	1	2
Honorary	5	5
JETAA	3	-
Scholars	2	2
	<b>80</b>	<b>76</b>

# TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

---

## FINANCIAL REVIEW

### Overview

The principal sources of income continue to be membership fees, donations and contributions towards the cost of events.

	Unrestricted Fund	Designated Fund	Restricted Funds	<b>Total 2018</b>	Total 2017
	£	£	£	£	£
Receipts	4,246	1,500	5,000	<b>10,746</b>	8,442
Payments	8,624	1,808	4,660	<b>15,092</b>	12,896
Surplus/(Deficit) for year	(4,378)	(308)	340	<b>(4,346)</b>	(4,454)

The restricted fund was created through grant funding from Aberdeen Standard Investments, part of Standard Life Aberdeen plc (formerly Aberdeen Asset Management plc), for which the trustees are very grateful, to fund Scholarships. The cost of the 2018 Scholarship was met from this fund leaving a balance of £15,464 to be carried forward to 2018.

### Reserves Policy

The trustees consider that around £10,000 is an appropriate level of reserves to hold in order to maintain its programme and to provide additional opportunities for Scottish students to study Japanese. Reserves at the period-end were £15,640 (2017: £19,826) which is higher than the target range.

## FUTURE PLANS

Daniel Robertson from Edinburgh has been selected as the 2019 Aberdeen Standard Investments/Japan Society of Scotland to attend the International Christian University in Tokyo over the summer to study Japanese and we wish him all the best in his studies. We are also finalising an exciting programme of lectures and activities for the coming year, working together with the staff of the Japanese Consulate in Edinburgh.

## APPROVAL

This report was approved by the trustees on 10 January 2019 and signed on their behalf by:

**Dr Trevor Runcie**

Chair

# STUDENT'S REPORT

SUMMER 2018

---

## THOMAS BLAKE GLOVER SCHOLARSHIP 2018 – REPORT BY ALEXANDER DONALD

### What did I do?

At ICU I made lots of new friends from different countries including Hong Kong, Taiwan and the United States. The placement test originally put me in C2, one above the beginner class C1. This was because my Japanese language comprehension was at this level from self-study that I have carried out for several years. However, during the first week I struggled to keep up with my classmates in language production, especially speaking. Thus, they recommended me to move down to C1. In that class I was able to practice speaking go over all the basics and create a strong foundation for learning more Japanese. As my self-study gave me a disorganised understanding of Japanese, this course was very helpful in organising all my existing knowledge. As a result, my Japanese has improved considerably, and I ended up receiving an A for the course.

The friends I made in this class found out that it was my birthday on the 24<sup>th</sup> of August and they decided to throw a party. They took me to an Okinawan restaurant in Musashi-Sakai, near to ICU, where they even gave me a birthday cake. This was the first time I tried Okinawan food and it was amazing, although I think goya (ゴーヤー) is an acquired taste. Exploring Japan is more comfortable for friends as it was my first time in another country, so I was worried about making a cultural faux pas when I was out by myself. Suffice to say I keep in touch with them all and I hope I can visit them in their respective countries at some point in the future. It was wonderful to make so many friends from different parts of the world who are also interested in Japan, and to try many things in Japan with them.

I participated in the summer course culture program at ICU where I had the opportunity to experience the culture and history of Japan. The first event I attended was a Noh (能) play, a very old style of Japanese theatre like, but also very distinct from, Kabuki. The play was called Kazuraki (葛城) and was about two mountain priests who come across a woman who states that she has been cursed. Another taste of Japanese history came from my visit to the Edo-Tokyo Museum in Ryougoku. Here I learned a lot about the history of Tokyo from what things were like in the 1960s to the water supply system of Edo. Finally, I participated in Zen Buddhist meditation with a Buddhist meal. The culture program at ICU is excellent; my only regret was that I missed one event, a screening of the movie 'Silence'. I would highly recommend to future recipients of the Thomas Blake Glover Scholarship to go to as many culture program events as they can.

When the ICU course finished I headed down to Kobe on the very impressive Tōkaidō Shinkansen, where I was reunited with my girlfriend Hikari. Interestingly, I noticed immediately that people in Kansai are more relaxed than in Tokyo. From the window of the Shinkansen it seemed as if the people outside Kyoto station were walking slower than in Tōkyō. It was also much more difficult to understand the Kansai dialect. This was despite my attempts to learn it from a book known as, 「関西弁を英語で言えますか？」 in which words from the Kansai dialect are shown alongside English and pictures that I received as a Christmas gift from Hikari. It was in Kobe where I would stay with her for the remainder of my time in Japan. In between visits to universities as part of the scholarship, we travelled together and stayed in various cities.

The first of the three universities I visited was the Tokyo Institute of Technology, also known as Tokyo Tech, which I visited twice during the course at ICU. At Tokyo Tech I met with Dr Yagi who I got in touch with via a law professor at Kobe University who achieved his masters at Aberdeen University. Dr Yagi's lab was amazing; it is an engineering lab that specialises on neuroscientific applications and, in his words, "We are makers." This referred to the fact that they build most of their own equipment and he even requires that new postgraduate students build their own desks. At my second visit to his lab he invited me and my friend from ICU to have dinner with students in his lab. I was very surprised to learn that they grow their own spices and even plums for making umeshu (plum wine). Of course, this is beside the amazing technology that his lab is working on. His students showed me a device that uses Electromyography, essentially the electrical impulses when your muscles move, to control a video game. Similarly, a device which can understand where you look based on a method that he did not disclose. Although I suspect it has something to do with relative activity of muscles that control the eyes. It was wonderful to see such applications of the subject I have studied for many years.

Then, in August I visited Tohoku Gakuin University and Tohoku University. I was recommended to visit these universities by Dr Søren Andersen, one of my lecturers in the School of psychology who visited there in 2017 for a month. At Tohoku Gakuin University, I visited Professor Kenzo Sakurai who is a specialist in the



## STUDENT'S REPORT

SUMMER 2018

---

neuroscience of motion perception. He showed me his current research and specialist equipment, such as a simple device that simulates motion parallax while the participant is not actually moving. Another interesting device was a chair that had been fitted with a cradle and the movement can be controlled by a computer. With this, the participant wears a VR headset and you can manipulate the movement information reaching the eyes and the actual bodily movement separately. I found out that Professor Sakurai knows my current supervisor for my master's project, Dr Jasna Martinovic. I spent one day at Tohoku Gakuin University before visiting Tohoku University.

From the day after my visit to Tohoku Gakuin University, I visited Tohoku University over two days in the Neuroscience part of the Research Institute of Electrical Communication (RIEC). On the first day I was given a tour of the lab and got to meet important people. The first of which was Professor Shioiri, the head of the lab. Professor Shioiri had previously asked me to prepare a presentation of my Undergraduate thesis to present on the first day. The pressure mounted up once I discovered that Dr Esther Lau, a specialist in sleep psychology from the Education University of Hong Kong, and Prof. Dr Heiner Deubel, a perceptual neuroscientist from Ludwig-Maximilians-University Munich, would both be giving talks right after my own. Interestingly, when I spoke to Prof. Dr Heubel, I found out that he was the PhD supervisor for Dr Hesse, one of my lecturers in the University of Aberdeen's psychology department. Before my presentation (I was the first), two of the academics who work at RIEC invited us for lunch. We had Gyutan, beef tongue, which is a speciality in Sendai and talking to them calmed my nerves.

My talk went well, and I received very useful feedback, particularly from Professor Ichiro Kuriki, who I am considering applying to do a PhD with on the Japanese Government's MEXT scholarship. When all the talks were finished, I was invited to a reception party where I got to know the professors a little more. I managed to convince Professor Kuriki to visit the University of Aberdeen this year. I am hoping to meet him and discuss what I could study with him in a possible PhD project on colour vision. Of course, I will not be placing all my eggs in one basket and so I will also be applying for British PhD scholarships as well, but I will also be exploring funding options to visit Japanese universities during my PhD.

All in all, this scholarship was the greatest experience I've ever had. I will be eternally grateful for being given the privilege of visiting Japan in 2018. In whatever career or country I end-up working in, I want to deepen the relationship between Scotland and Japan. Many people I met in Japan knew who Thomas Glover was, but they did not know he was from Aberdeen, let alone Scotland. I think we have a lot of work to do in promoting Scotland in Japan and I would love to do what I can for it.



Alexander Donald celebrating his birthday whilst on the scholarship at ICU Tokyo and sightseeing at fushimi-inari-taisha in Kyoto, 2018



# **INDEPENDENT EXAMINER'S REPORT**

## **FOR THE YEAR ENDED 31 DECEMBER 2018**

---

### **Independent Examiner's Report to the Trustees of Japan Society of Scotland**

I report on the accounts of the charity for the year ended 31 December 2018, which are set out on pages 10 to 13.

### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply.

It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matter came to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### **Michael Brougham, MCIBS FCIE**

3 Lyne Grove  
Crossford  
Dunfermline  
KY12 8YB  
18 January 2019

## STATEMENT OF RECEIPTS & PAYMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

	Unrestricted	Designated	Restricted	Total	Total	
	Note	Fund	Fund	Funds	2018	2017
		£	£	£	£	£
<b>Receipts</b>						
Donations						
Member Subscriptions		755	-	-	<b>755</b>	1,030
Grants		-	1,500	5,000	<b>6,500</b>	7,000
Investment Income						
Bank Interest		-	-	-	-	13
Other Charitable Activities						
Member Events		3,491	-	-	<b>3,491</b>	399
		<b>4,246</b>	<b>1,500</b>	<b>5,000</b>	<b>10,746</b>	<b>8,442</b>
<b>Payments</b>						
Charitable Activities						
Member Events		4,306	-	-	<b>4,306</b>	1,590
Postage & Stationery		980	-	-	<b>980</b>	78
Sundries		-	-	-	-	75
Grants	5	3,154	1,808	4,660	<b>9,622</b>	11,031
Governance Costs						
AGM Costs		-	-	-	-	69
Donation in lieu of IE fee		25	-	-	<b>25</b>	-
Trustee Expenses		159	-	-	<b>159</b>	53
		<b>8,624</b>	<b>1,808</b>	<b>4,660</b>	<b>15,092</b>	<b>12,896</b>
<b>Surplus/(Deficit) for year</b>		<b>(4,378)</b>	<b>(308)</b>	<b>340</b>	<b>(4,346)</b>	<b>(4,454)</b>

The Notes on pages 12 to 13 form an integral part of these accounts.

## STATEMENT OF BALANCES

AS AT 31 DECEMBER 2018

	Unrestricted Fund	Designated Fund	Restricted Fund	<b>Total 2018</b>	Total 2017
<b>Funds Reconciliation</b>	£	£	£	£	£
Balance 01 January 2018	18,730	1,096	15,124	<b>34,950</b>	39,404
Surplus/(Deficit) for year	(4,378)	(308)	340	<b>(4,346)</b>	(4,454)
Balance 31 December 2018	14,352	788	15,464	<b>30,604</b>	34,950
<b>Bank &amp; Cash Balances</b>					
Current Account				<b>604</b>	34,950
Term Deposit				<b>30,000</b>	-
				<b>30,604</b>	34,950
<b>Other Assets</b>					
Debtors	-	500	-	<b>500</b>	-
<b>Liabilities</b>					
The charity has no material liabilities	-	-	-	-	-

The Notes on pages 12 to 13 form an integral part of these accounts.

These accounts were approved by the trustees on 10 January 2019 and signed on their behalf by:

**Dr Trevor Runcie**  
Chair

**Callum Farquhar**  
Treasurer

# NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

---

## 1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

There have been no changes to the basis of preparation or to the previous year's accounts.

## 2. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Designated funds are unrestricted funds that the trustees have set aside for particular purposes. The designation is administrative only and does not restrict the trustees' ability to apply the funds.
- (c) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (d) The purposes of the funds are shown in Note 8.

## 3. Taxation

- (a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

## 4. Trustee remuneration

No remuneration was paid to trustees or during the year, or in the previous year.

## 5. Trustees' expenses

	2018		2017	
	No of Trustees	Amount £	No of Trustees	Amount £
Travelling expenses	1	159	1	559

## 6. Transactions with related parties

There were no transactions with related parties during the year, or in the previous year.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

### 7. Grants

	Unrestricted Funds	Designated Fund	Restricted Fund	<b>Total 2018</b>	Total 2017
	£	£	£	£	£
Alexander Donald / 2018 Scholarship	-	-	4,660	<b>4,660</b>	-
Mark Livingstone / 2017 Scholarship	-	-	-	-	5,666
83rd Fife (Cairneyhill) Explorer Scouts	-	-	-	-	1,000
Ben Larg of Tiree	-	-	-	-	1,000
Carnegie Primary School	-	-	-	-	500
Castleview Primary School	-	500	-	<b>500</b>	-
Edinburgh College	-	500	-	<b>500</b>	-
Fife Dunfermline Print Workshop	1,000	-	-	<b>1,000</b>	1,000
Gairloch Primary School	-	-	-	-	150
Gourdon Primary School	-	-	-	-	215
Iwate Scouts	1,254	208	-	<b>1,462</b>	-
Nihongo Scotland	900	-	-	<b>900</b>	-
Old Rayne Primary School	-	400	-	<b>400</b>	-
Orkney Primary & Secondary Schools	-	-	-	-	500
Royal School for Blind	-	200	-	<b>200</b>	-
Scottish Potters Association	-	-	-	-	1,000
	<b>3,154</b>	<b>1,808</b>	<b>4,660</b>	<b>9,622</b>	<b>11,031</b>

All grants were made to encourage learning about Japanese cultures and customs.

### 8. Purpose of Funds

General Fund	An unrestricted fund for use at the discretion of the trustees in furtherance of the objects of the charity.
Designated Fund	Unrestricted funding received from the James T Howat Charitable Trust, which the trustees have set aside to be used for specific projects.
Scholarship Fund	Funding received from Aberdeen Standard Investments to enable the Society to award scholarships to young people from Scotland, who are to undertake an in-depth study of Japan to help start the careers of Japanese specialists of tomorrow.