

JAPAN SOCIETY OF SCOTLAND

Report & Financial Statements

For the period ended

31 December 2016



Honorary President

His Excellency, the Japanese Ambassador

Honorary Vice President

The Consul-General of Japan in Edinburgh

ANNUAL REPORT & FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2016

CONTENTS

Obituary of Professor Stuart Picken	3 - 4
Trustees' Annual Report	5 - 7
Student's Report	8
Independent Examiner's Report.....	9
Statement of Receipts & Payments.....	10
Statement of Balances	11
Notes to the Financial Statements	12



Alex McMillan (2nd from right) with his class mates whilst studying in Japan (see report on page 8)

OBITUARY

PROFESSOR STUART PICKEN

The Reverend Professor Stuart D. B. Picken (1942-2016)

Order of the Sacred Treasure (瑞宝中綬章), M.A. (Hons), B.D., Ph.D. (Glasgow), F.R.A.S.



It is with sadness that we note that the Chairman of the organisation, the Reverend Professor Stuart D. B. Picken, passed away on Friday, 5 August, 2016.

Stuart Picken was born in Glasgow in 1942 and enjoyed an international reputation in philosophy, comparative religious and cultural studies, but it is as a scholar of Japan and Japanese thought for which he will be best remembered, and as one of the world's foremost experts on Shinto.

Picken entered University of Glasgow, Scotland aged 16, to study divinity and philosophy, and his studies culminated with a doctorate that looked at Christianity and the work of Kant. In 1966 he was ordained in the Church of Scotland, and began his career as a minister in Orkney.

However, his curiosity led him from isolated rural Scotland to the world's largest city, and following a visit to Tokyo on a Rotary scholarship, Picken was appointed Professor of Philosophy at the International Christian University (ICU) in 1972. Here he turned his western theological and philosophical training to comparative religious and cultural studies of Japan, at a time when the country was emerging from the shadows of the Second World War.

His groundbreaking and controversial work on suicide in Japan made his name within the country, but it was his subsequent work on Shinto that influenced the rehabilitation of the religion at a time when it was dismissed in the west as pagan and primitive, or unjustly caricatured for its wartime associations.

As Japan emerged as an economic superpower in the 1970s and 1980s, and given his growing prominence as an academic, he was much in demand as part of a period where Japanese wanted to learn more about themselves as seen through the eyes of the west, and where western businesses were eager to learn from the all-conquering Japanese model. By then fluent in Japanese, Picken served as a business consultant to such corporations and also served as a consultant to various businesses, including Jun Ashida Ltd., Mitsui Mining & Smelting Corp., Kobe

OBITUARY

PROFESSOR STUART PICKEN

Steel, and Japan Airlines. During this period he was active in the St Andrew Society, when he founded the Tokyo Highland Games, which is still an annual event.

The author of a dozen books and over 130 articles and papers, Picken was to stay at ICU for 25 years, where he was a popular lecturer and mentor to both Japanese and visiting scholars, serving tenures as Chairman of the Division of Humanities from 1981-1983, and as Director of Japanese Studies from 1995-1997, as well as concurrently founding Director of the Centre for Japanese Studies at the University of Stirling, Scotland from 1985-1988. A keen amateur footballer, whose devotion to Japan was rivalled only with that he felt for Glasgow Rangers, and he continued to play into his fifties at ICU, encouraging many students to take up the sport.

He left ICU in 1997, and from then until 2004 was appointed the founding Dean of the Faculty of Foreign Languages and Asian Studies at Nagoya University of Commerce and Business, and the founding Dean of the Graduate School Division of Global Business Communication from 2002-2004.

Upon his retirement from his academic posts, he returned to Scotland to re-enter the ministry in 2005, as minister of the linked charge of Ardoch with Blackford, yet he continued his academic and Japanese interests as the Chairman of the Japan Society of Scotland.

Whether in his research or teaching, Picken devoted much of his life to increasing understanding between his adopted country and the west, and in 2007 he was recognised with the Order of the Sacred Treasure, an imperial decoration for his pioneering research and outstanding contribution to the promotion of friendship and mutual understanding between Japan and the UK. He also served as the International Adviser to the High Priest of the Tsubaki Grand Shrine, one of Japan's largest and oldest shrines.

From 2009, he was the founding Chairman of The International Academic Forum (IAFOR), a Japan-based interdisciplinary research and events organisation, where he was highly active in helping nurture and mentor a new generation of academics, and facilitate better intercultural and international awareness and understanding, and in the years immediately preceding his illness, he continued to lecture throughout the world, in Europe, North America, Asia and the Middle East.

He is survived by his wife, Hong Wen, and children, Fiona, Jeannette, William and Lynn.

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2016

The trustees present their report and financial statements together with the independent examiner's report for the nine-month period ended 31 December 2016. The figures for the prior period (12 months) in this report and in the financial statements are not thus directly comparable.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	The Japan Society of Scotland	
Charity Number	SC037309	
Contact Address	C/o Callum Farquhar 23 Main Street Low Valleyfield Dunfermline KY12 8TF	
Website Address	www.japansocietyofscotland.org.uk	
Current Trustees	Dr Trevor Runcie David Russell Catriona Llanwarne Callum Farquhar Colin Edward Caroline Marshall Dr Helen Parker Ronnie Watt	Chair Membership Secretary Scholarship Coordinator Treasurer
Other Trustees who served during the year	Grant Lindsay Dr Stuart Picken	Resigned 13/06/2016 Died 05/08/2016
Bankers	Bank of Scotland plc 38 St Andrew Square Edinburgh EH2 2AD Barclays Bank plc 163-165 Union Street Aberdeen AB11 6SL	
Independent Examiner	Michael Brougham 3 Lyne Grove Crossford Dunfermline KY12 8YB	

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2016

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document

The charity is an unincorporated association governed by its constitution last revised in November 2013. It was granted charitable status and became a Scottish Charity on 28 March 2006.

Appointment of Trustees

Trustees, who for serve for a period of one year, are elected by the members of the society at the Annual General Meeting, but may then be re-elected. The minimum number of trustees is four.

Any newly appointed trustees are advised of the constitution, objectives and activities of the Society, and their responsibilities under the Charities & Trustee Investment (Scotland) Act 2005. A comprehensive induction Pack is provided to all new trustees.

Risk Assessment

The trustees regularly review the risks to which the Society. The trustees accept that the Society is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. Fund raising opportunities are explored to ensure that this remains the case.

OBJECTS & ACTIVITIES

The Society's object is to promote Scotland – Japan relations, specifically:

- to promote learning and advance education in the subject of and with regard to Japan;
- to promote the study of Japan and its people in all their aspects, traditional and modern, and to make the results of such study more accessible to the general public;
- to promote the study of Scotland and its culture by Japanese people and to further educational exchanges between Scotland and Japan; and
- the advancement of public education in Japanese and Scottish culture and arts by means of, but not limited to, the provision of grants and awards and the establishment of scholarships.

ACHIEVEMENTS & PERFORMANCE

This period was overshadowed by the sad death of our chairman Professor Stuart Picken in August which was a great loss to the organisation. Despite this, the society managed to deliver a comprehensive programme due to the continued hard work of the society council members. Following the selection of Alex McMillan as our Aberdeen Asset management scholarship winner, Callum Farquhar made all arrangements for his intensive course of study at ICU in Tokyo. Alex delivered presentation on his Japanese experience in Edinburgh (October) and Aberdeen (November).

The society also jointly hosted a number of events. These included "Japanese Tradition & Culture - a talk and Rakugo performance" (Glasgow, October) and a "Lecture on Fukushima" (Glasgow, December); both in association the Japanese Consulate of Edinburgh.

December was exceptionally busy with a well-attended Bonenkai held in Edinburgh and a Bonenkai held following the "Scottish Samurai Awards" ceremony arranged by Ronnie Watt OBE, ORS at the Town House in Aberdeen.

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2016

Membership

Category	2013/14	2014/15	2015/16	2016
Individual	36	30	25	17
Family	42	48	52	38
Student	3	2	2	2
Corporate	3	2	2	0
Honorary	5	5	5	5
JETAA	0	4	2	0
Scholars	0	0	2	2
	89	91	90	64

FINANCIAL REVIEW

Overview

Receipts & Payments on the unrestricted funds were £2,981 (£4,633) and £2,716 (£2,684) respectively, resulting in a surplus of £265 (£1,949) which was added to reserves. The principal sources of income continue to be membership fees, donations and contributions towards the cost of events.

The restricted fund was created through grant funding from Aberdeen Asset Management plc, for which the trustees are very grateful, to fund Scholarships. The cost of the 2016 Scholarship was met from this fund leaving a balance of £15,785 to be carried forward to 2017.

Reserves Policy

The trustees consider that around £10,000 is an appropriate level of reserves to hold in order to maintain its programme and to provide additional opportunities for Scottish students to study Japanese. Reserves at the period-end were £23,619 (March 2016; £23,354) which is higher than the target range. The trustees plan to work with the Consulate General to arrange a series of lectures on the Japanese economy and to utilise some reserves towards the cost of scholarships and thus bring reserves closer to the target level.

FUTURE PLANS

Mark Livingstone has been selected as the Aberdeen Asset Management Japan Society of Scotland Scholar to attend the International Christian University in Tokyo over the summer to study Japanese and we wish him all the best in his studies. We are also finalising a programme of activities for the coming year, together with the newly arrived Consul General of Japan in Edinburgh, Mr Daisuke Matsunaga.

APPROVAL

This report was approved by the trustees on 13 March 2017 and signed on their behalf by:

Dr Trevor Runcie

Chair

STUDENT'S REPORT

SUMMER 2016

THE ADVENTURES OF ALEX MCMILLAN, OUR 2016 SCHOLARSHIP STUDENT

After much nervousness and a long flight, I arrived in Japan in the early morning of the fourth of July. I had studied some Japanese previously, in the form of a couple of semesters' worth of classes in the prior academic year, and I had spoken to previous scholars and people who had passed through the JET programme. All had reassured me that I would have a great time, and despite my initial nerves, they were absolutely right.

Though it sounds mundane, the train ride from Narita airport to Ueno—nearby which I would be staying for my first night—was exhilarating. Watching the countryside pass by while my surroundings became more urban and built-up is the kind of experience I imagine you can only have in a metropolis as sprawling as Tokyo. And though it's hard to describe, I somehow already instinctively felt the distance from home. Being in this different, far away place filled me with both trepidation and wonder.

The first six weeks of my time in the country were spent at ICU, outside Tokyo. Though it took some time to adapt to the heat and humidity, easing into life at ICU was thankfully a much smoother process. The academic schedule, intense as it was, was exceptionally well-crafted and the continuous quizzes, tests, and presentation work in class only served to spur the students on, helping each other out and making the most of the resources at our disposal.

ICU also laid on a selection of cultural activities, and the breadth of experiences on offer (from za-zen meditation to an outing to the theatre for an evening of kabuki) ensured that despite the limited number of places on a lot of the trips, you were sure to be able to take part in a good number of them. Already a fan of the films of Hayao Miyazaki, going to the Ghibli Museum in Mitaka was particularly nostalgic and a great visit.

Despite the sheer size of the summer course group, dorm life was comfortable and enjoyable. Outside of class time we would often go on group excursions into Tokyo, and the presence of students whose Japanese skills approached fluency opened up a lot of opportunities that tourists might not otherwise get to experience. This mostly applied to restaurants, but even just being able to read most of what was around us was immensely satisfying. There was a real sense of not just observing Tokyo life, but being a part of it too.

I was able to do some more extensive travelling after the course ended, and I was delighted to notice how much my Japanese had improved since arriving six weeks before. I was frequently getting into conversations with staff at restaurants and in shops, who were always happy to engage. A language barrier can tend to be quite intimidating, especially with a language so different to English, but I was pleasantly surprised how even the small amount of knowledge I possessed made it so easy to chat to locals, and to feel like you connected on some level. Most were also eager to practise their English.

Part of what had drawn me to the scholarship in the first place was my software development background, and the Japanese games industry was an area of particular fascination. To this end, it was a great experience to be able to visit Akihabara (on numerous occasions) and to be immersed in that scene; in so many ways it stands in such vibrant contrast to the industry in the rest of the world. At the same time, so much of the industry is global now that it's a great benefit to be in contact with that sector and be able to speak Japanese; skills which I intend to put to good use in my own future.

Though my stay in Japan ended up lasting two and a half months, there's so much more I want to go back and experience and I'm so grateful to have had the opportunity to visit, to live, to study, to be immersed in such a different world, to meet so many wonderful people, and have made so many good friends. I very much hope that the scholarship continues to be able to offer the same experience to others for many years to come.

INDEPENDENT EXAMINER'S REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2016

Independent Examiner's Report to the Trustees of Japan Society of Scotland

I report on the accounts of the charity for the period ended 31 December 2016, which are set out on pages 10 to 12.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter came to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulationshave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael Brougham, MCIBS FCIE

3 Lyne Grove

Crossford

Dunfermline

KY12 8YB

14 March 2017

STATEMENT OF RECEIPTS & PAYMENTS
FOR THE PERIOD ENDED 31 DECEMBER 2016

	Unrestricted Fund	Designated Fund	Restricted Funds	Total 9 Mths to 31/12/2016	Total 12 Mths to 30/03/2016
	£		£	£	£
Receipts					
Donations					
Member Subscriptions	580	-	-	580	1,350
Other Donations	-	-	-	-	230
Grants	-	1,500	10,000	11,500	2,500
Investment Income					
Bank Interest	177	-	90	267	363
Other Charitable Activities					
Member Events	724	-	-	724	330
	1,481	1,500	10,090	13,071	4,773
Payments					
Charitable Activities					
Member Events	1,234	-	-	1,234	1,052
Postage & Stationery	128	-	-	128	245
Sundries	213	289	-	502	191
Grants (Note 5)	-	750	5,335	6,085	6,117
Governance Costs					
Trustee Expenses	102	-	-	102	196
	1,677	1,039	5,335	8,051	7,801
Surplus/(Deficit) for year	(196)	461	4,755	5,020	(3,028)

The Notes on page 12 form an integral part of these accounts.

STATEMENT OF BALANCES

AS AT 31 DECEMBER 2016

	Unrestricted Funds	Designated Fund	Restricted Funds	Total 9 Mths to 31/12/2016	Total 12 Mths to 30/03/2016
Funds Reconciliation	£		£	£	£
Balance 01 April 2016	22,354	1,000	11,030	34,384	37,412
Surplus/(Deficit) for year	(196)	461	4,755	5,020	(3,028)
Balance 31 December 2016	<u>22,158</u>	<u>1,461</u>	<u>15,785</u>	<u>39,404</u>	<u>34,384</u>

Bank & Cash Balances

Current Account				501	746
Deposit Account (10 day notice)				38,903	33,638
				<u>39,404</u>	<u>34,384</u>

Other Assets

The charity has no other assets

Liabilities

Creditors	<u>73</u>	<u>-</u>	<u>-</u>	<u>73</u>	<u>-</u>
-----------	-----------	----------	----------	-----------	----------

The Notes on page 12 form an integral part of these accounts.

These accounts were approved by the trustees on 13 March 2017 and signed on their behalf by:

Dr Trevor Runcie
Chair

Callum Farquhar
Treasurer

NOTES TO THE FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 DECEMBER 2016

1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

2. Change to the Basis of Preparation

During the period, the trustees resolved to change the accounting reference date from the end of March to the end of December. Accordingly, these accounts cover the nine-month period from 01 April to 31 December 2016, whereas the comparative figures are for the year to 31 March 2016 and are thus not directly comparable. No other changes were made to the basis of preparation of the accounts.

3. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Designated funds are unrestricted funds that the trustees have set aside for particular purposes. The designation is administrative only and does not restrict the trustees' ability to apply the funds.
- (c) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.
- (d) The purposes of the funds are shown in Note 7.

4. Taxation

- (a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

5. Grants

Law Primary School	£500 to encourage learning about Japanese cultures and customs.
Woodfarm High School	£250 to encourage learning about Japanese cultures and customs.
2016 Scholarship	£5,335 being the cost of the Scholarship awarded to Alex McMillan to study in Japan in 2016.

6. Transactions with trustees and related parties

- (a) No remuneration was paid to trustees or any persons connected with them during the period, or in the previous year.
- (b) During the period, travelling expenses totalling £131 were reimbursed to one trustee. In the previous year, two trustees were reimbursed a total of £196 for travelling expenses.

7. Purpose of Funds

General Fund	An unrestricted fund for use at the discretion of the trustees in furtherance of the objects of the charity.
Designated Fund	Unrestricted funding received from the James T Howat Charitable Trust, which the trustees have set aside to be used for specific projects.
Scholarship Fund	Funding received from Aberdeen Asset Management plc to enable the Society to award scholarships to young people from Scotland, who are to undertake an in-depth study of Japan to help start the careers of Japanese specialists of tomorrow.